



Arecibo Observatory

Office of the Director

SUBJECT: Settlement of dispute arising from procurement	Effective Date: 04-30-2020	Policy Number: AO-POPR14
	Page 1	Of 2
	Responsible Authority: Support Operations Manager	

DATE OF INITIAL ADOPTION AND EFFECTIVE DATE: April 30, 2020

APPLICABILITY/ACCOUNTABILITY

This policy applies to all contractors that provide goods and services to the Arecibo Observatory.

POLICY STATEMENT

To minimize legal and financial risk, the Office of Operations and Maintenance at the Arecibo Observatory, established the steps that contractors should follow in the event of a dispute arises from contractual and/or administrative matter. Contractors should adhere to the clauses contained in the Yang Enterprises Inc. (YEI) Terms and Conditions, NSF award AST-1744119. Please refer to YEI Terms and Conditions.

DEFINITIONS

1. **Terms and Conditions:** provisions, requirements, rules, specifications, and standards that form an integral part of an agreement, purchase order or contract between a buyer and a supplier or seller.

AO-POPR14 Settlement of dispute arising from procurement

REFERENCES

Yang Enterprises Inc. Terms and Conditions

<..\..\..\..\..\Desktop\Policies\Forms\YEI-TERMS AND CONDITIONS-revised-20jan20.pdf>

CONTACTS

Support Operations Manager, ext. 257

Yang Enterprises Corporate Office, 407-365-7374

INITIATING AUTHORITY

Director of the Arecibo Observatory

POLICY APPROVAL	
(For use by the Office of the Director)	
Policy Number: AO-POPR14 Settlement of disputes arising from procurement	
Initiating Authority: _____ _____	Date:
Principal Investigator: _____ _____	Date:

